

09/APS/BNG//I Card/2025

13 Aug 2025

**CALL FOR QUOTATION FOR MAKING OF STUDENT IDENTITY CARD FOR
THE SCHOOL FOR THE ACADEMIC YEAR 2025-26**

1. Bids are invited in single bid system for 'Making of student Identity Card for the academic year 2025-26' for Army Public School Binnaguri.

Eligibility Criteria.

2. The bidder should have valid GST No.

3. The store/items/construction works required are categorized in **Appx** attached to this RFP. It may please be noted that quotation will be submitted in sealed envelope only.

Other Details.

4. Bids in sealed cover are invited for for '**Making of student Identity Card for the academic year 2025-26**'. Please super scribe " _____ (Category of items i.e. "for '**Making of student Identity Card for the academic year 2025-26**") RFP No 09/APS/BNG//I Card/2025 dated _____ Jul 2025 on sealed cover will be super scribed to avoid the bid being declared invalid.

(a) Last date for submission of bids by or before **1500hrs on 20 Jul 2025**. The sealed bids should be deposited/reach by the due date and time. The responsibility to ensure this lies with the bidder. Bids received beyond the time and date given above shall be rejected.

(b) Manner of depositing the bids : Sealed bids should be either dropped in the Quotation Box marked as Quotation box or send by registered post to APS Binnaguri, Binnaguri Cantt prior to the due date and time. No responsibility will be taken for postal delay or non-delivery/ non receipt of bid documents. Bids sent by FAX or email will not be considered.

(c) **The exact date & time for opening of bids will be uploaded on school website as per the availability of Presiding Officer.** If due to any exigency, the due date for opening of the bids is declared closed holiday, the bids will be opened on the next working day at the same time or on any other day/time, as intimated by the buyer.

(d) **Location of the Tender Box.** Main gate (near Principal Office) of APS Binnaguri. Only those bids that are found in the quotation box will be opened.

5. The address and contact number for bids or seeking clarification regarding this RFP are given below:-

(a) Bids/queries will be addressed to: Principal, Army Public School, Binnaguri.


Principal
Army Public School
Binnaguri Cantt

(b) Postal Address for sending the bids : Army Public School Binnaguri, Binnaguri Cantt, Pin-735232, Dist-Jalpaiguri (WB).

(c) Name/designation of the contact person: Kiran Singh, Principal, APS Binnaguri

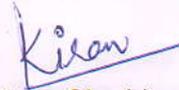
(d) Mob No – 7718747807

(e) E-mail id – apsbinnaguri1@gmail.com

6. Following documents are reqd to be submitted alongwith quotation:-

- (a) Copy of Aadhar Card
- (b) Copy of Trade License (Preferable)
- (c) Copy of GST Registration No
- (d) Copy of PAN Card
- (e) Tender on firm's letter pad printed with GST Number and contact Number.
- (f) Address proof including telephone number/email address
- (g) EMD - NA

7. The RFP is being issued with no financial commitment and the school reserves the right to change or vary any part thereof at any stage. Undersigned reserves the right to withdraw the RFP, should it become necessary at any stage, without assigning any reason.



(Kiran Singh)
Principal
APS Binnaguri

Principal
Army Public School
Binnaguri Cantt

Appx 'A'

(Ref APS Binnaguri call for quotation No 09/APS/BNG/I Card/2025 dt 13 Aug 25)

TENDER FORM
(TO BE RETURNED IN ORIGINAL AFTER FILLING THE RATES ALONGWITH QUOTATION)

ARMY PUBLIC SCHOOL BINNAGURI
MAKING OF STUDENT IDENTITY CARD FOR THE
ACADEMIC YEAR 2025-26

Ser No	Description/Particulars	Qty	Rate	Total Amount incl GST
01	Student Identity Card	1500 Nos		

Note:-

1. Price should be incl of GST.
2. The quotation/tender form to be given only on the letter head bearing the name of Firm with GST No. Quotation/Tender form should be signed by the head of firms and vendor duly affixed with the office stamp.
3. Rate should be as per the items mentioned in the tender form. Price mentioned of any other items will not be considered.
4. No alteration/cutting in the quotation is acceptable.
5. Firm/vendor for supply of store will be decided by the School Purchase Committee/Board of Officer based on lowest rates and quality of stores being provided by them.
6. Stores/items so demanded to be provided/supplied by Firm/vendor in School office and no extra charges on account of transportation will be added later on.
7. **Please vis the school for Sample I Card or contact with the Office.**

Kisan

Principal
Army Public School
Binnaguri Cantt